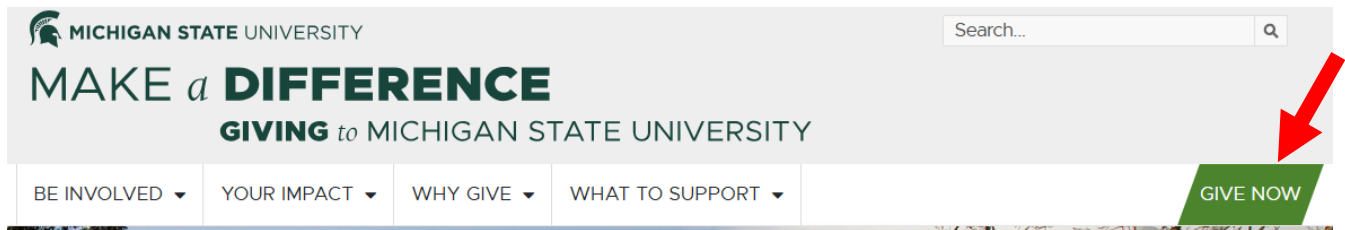


MMH Donation Instructions:

1. Go to: <https://givingto.msu.edu/>
2. Click the **GIVE NOW** button



3. Under *Find Areas to Support*, type “MMH” into the **Type Here to Search for Funds** field

4. The system will return two items in the search results:
 - a. **MMH Program General Donations:** provides overall support for the program and conference
 - b. **MMH Conference Scholarship Donations:** provides opportunities for individuals from UN-designated Developing Countries to attend the conference
5. Click the Search icon or hit Enter on your keyboard to initiate the search
6. Enter the amount(s) you wish to donate (if you wish to donate to one, you can remove the other listing from your cart)
7. Complete the Gift Details (if applicable)
8. Click **PROCEED TO CHECKOUT**
9. If you have donated to MSU previously, you can enter your last name and zip code or
 - a. Select the appropriate donor (if applicable)
 - b. Enter your date of birth (for confirmation purposes)
 - c. Click **VERIFY** – the system will fill in the Bio Information, Contact, and Address Information that MSU has on file for you.
 - d. Fill in any required information that is either incorrect or blank in any of the sections
- OR
- Click Skip
 - a. Enter your **First Name** and **Last Name** fields in the Bio Information section
 - b. Enter your **Home Phone** number and **Email** address in the Contact Information section
 - c. Enter your **Country**, street **Address**, **City**, **State**, and **Zip Code** in the Address Information
10. Click Proceed to payment
11. Enter your **Card Number**, **Expiration Date**, and **Security Code** for the card you wish to pay with under Payment Information
12. Click the **Pay Now** button